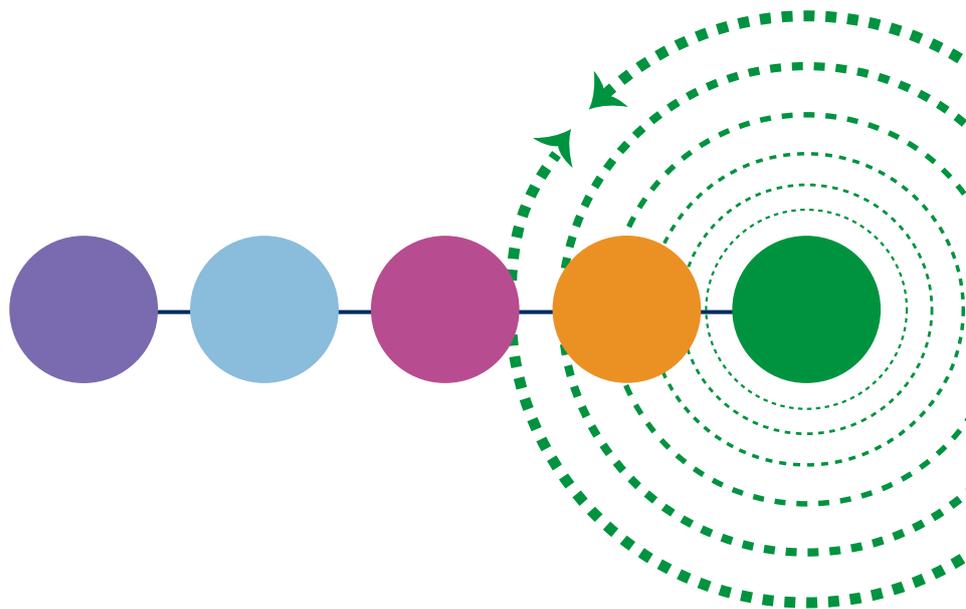


Environment Fit Report Sample Candidate



Administrative

Strengths



Predicted Culture/Environment Fit

Based on extensive Saville Assessment research linking work place culture and the styles of individuals, this report highlights the aspects of the culture, job and environment that are likely to enhance or inhibit Sample Candidate's success:

Performance Enhancers

- ⊕ where organisational skills are highly valued and people appreciate being given clear priorities
- ⊕ where importance is attached to punctuality and completing tasks to deadline and reliability is clearly valued
- ⊕ where there is constantly a lot on the go, people are engaged in multiple tasks and efficient use of time is important
- ⊕ where people adhere to clear rules and regulations, there are well established procedures in operation and risks are minimised
- ⊕ where real importance is attached to the maintenance of high quality standards and close attention to detail
- ⊕ where there is an emphasis on comprehensively researching and recording the facts and communicating them clearly in writing
- ⊕ where there are numerous opportunities for making new contacts and developing relationships, and good networking is seen as a key to success
- ⊕ where energy levels are high, there is a strong action orientation and people are rewarded for taking the initiative and making things happen

Performance Inhibitors

- ⊖ where the approach is reactive and there is little planning or preparation
- ⊖ where there is a culture that allows deadlines to be passed and tasks are often left unfinished
- ⊖ where the pace of work is leisurely, there is little multi-tasking and time is not used efficiently
- ⊖ where people are not expected to comply with rules and regulations, there are no clearly established procedures and there is a high degree of risk
- ⊖ where the maintenance of quality standards and attention to detail are not considered a priority
- ⊖ where little value is attached to exploring all the facts and communicating them well in writing
- ⊖ where there are few networking opportunities
- ⊖ where energy levels are low and people show little initiative



About this Report

This report is based upon the Administrative Strengths assessment, which explores an individual's strengths in critical work areas.

The results are based on a comparison with a group of 318 applicants for administrative service roles and are presented on a 1 to 10 Sten scale.

Since the questionnaire is a self-report measure, the results reflect the individual's self-perception. Our extensive research has shown this to be a good indicator of how people are likely to operate in the workplace. Nevertheless, due consideration must be given to the subjective nature of using an individual's self-perception in the interpretation of these data.

It should be remembered that the information contained in this report is potentially sensitive and every effort should be made to ensure that it is stored in a secure place.

The information contained within this report is likely to remain a good reflection of the individual's self-perception for 12-24 months, depending upon circumstances.

The report was produced using Saville Assessment software systems. It has been derived from the results of a questionnaire completed by the respondent, and reflects the responses they made.

This report has been generated electronically. Saville Assessment do not guarantee that it has not been changed or edited. We can accept no liability for the consequences of the use of this report, howsoever arising.

The application of this assessment is limited to Saville Assessment employees, agents of Saville Assessment and clients authorised by Saville Assessment.